



# **BRAILLE BASICS PLUS**

• •	• •	••	••	••	• •	••	••	••	••	• •	••	••	• •	• •	••	• •	• •	• •	••	••	••	• •
• •	• •	••	••	• •	••	••	••	• •	• •	• •	••	• •	••	••	• •	••	• •	• •	••	••	• •	••
• •	• •	• •	••	• •	• •	••	••	• •	• •	• •	• •	• •	••	• •	• •	••	• •	• •	••	••	••	••

# Transition Booklet into Unified English Braille (UEB)

By: Dr. Merry-Noel Chamberlain, TVI, NOMC Edited by Faye Miller, MA, TVI, COMS

#### INTRODUCTION

With the recent changes in the Braille code, it can be confusing during this transition time for teachers and students alike. Some may come into contact with Braille signs that are from the old code while also being introduced to Unified English Braille (UEB). Braille Basics Plus has both the signs that have been discontinued as well as 'some' of the UEB code. This booklet has been designed to be a reference for parents, classroom teachers and beginner students learning the Braille code. It is not intended to have instructions on how to become a Braille transcriber in UEB. However, it can be a useful as a reference tool to Braille notes, holiday cards or to simply to look up a Braille sign. This booklet can also give some insights as to how the Braille contractions are connected within the code which can assist with learning Braille.

### THE BRAILLE BASICS

The letters A through J are the first ten letters of the alphabet. The rest of the alphabet builds upon these letters as you will note in the chart on the next page. Building the connection between the first ten letters and each row afterward may help you build an understanding of the Braille code.

As you build your understanding of the Braille code, please note: Braille was invented by a young French boy named Louis Braille who was a teenager in the 1820s, and the letter 'w' was not in the French language. You can find the letter 'w' on row 7 (page 6) which shows the interrelationship of where 'w' fits within the Braille code.

Row	• · · ·	• · • ·		••	••	• • • •	• • • •	• • • •	• · • •	· • • ·	· • • •	
Ŧ	а	b		С	d	е	f	g	h	i	j	
The s	The second row is a repeat of the first ten letters while adding dot #3.											
Row 2	● • • • ● •	••• ••• •••		• • • • • •	• • • • • •	• • • •	• • • · • ·	• • • • • ·	• · • • • ·	· • • · • ·	· • • • • ·	
	k			m	n	0	р	q	r	S	t	
The th	The third row is a repeat of the first ten letters while adding dots #3 and #6.											
Row 3	• · · · • •	• · • · • •	· • • • • •	• • · · • •	• • • •	• • • •	• • • •	• • • •	• · • •	· • • ·	· • • •	
	u	V	W	X	У	Z	and	for	of	the	with	
The fo	ourth row de	emonstrate	es h	ow adding	the 'num	ber sign	' before	the first	ten lettei	rs chang	es the	
	to a numbe			-		-				-		
numb	er 47 looks	like this:										
Row 4												
	#1	#2		#3	#4	#5	#6	#7	#8	#9	#0	

### **ALPHABET AND NUMBERS**

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### **ADDITIONAL ALPHABET NOTES**

Something you may have noticed when comparing the first ten letters of the alphabet in the first row to the second ten letters in the second row is that the first ten letters use only the top four dots in the cell. Also, you may have noticed that the first eight letters have a dot one. This information can be helpful if you find yourself confused with the letters 'e' and 'i'. Simply remember that 'e' has dot 1 while 'i' does not and 'e' comes before the letter 'i' in the alphabet. The same goes for the letters h and j. These four letters are confusing for many but remembering that the first eight letters have a dot one, can help. (Also, the letters 'f' and 'd' can be confusing.)

#### NUMBERS

After looking at the above chart, you may be wondering how to switch numbers back to letters. When writing a sentence, simply put a space after the number and the letters resume. However, when writing something like 92C (with no space) then you would write it like this:

### **DROPPED LETTERS, PUNCTUATIONS AND WORDS**

In the next section (row 5) you will note the first ten letters of the alphabet have been dropped or moved to the bottom four dots. Here, these signs can have numerous meanings depending on where they are located within the word or sentence. Please note: Where the \*\* are located indicates where the Braille sign is located within the word or sentence and that will indicate what the meaning is. Also, these dropped signs can represent a word only when there is a space before <u>and</u> after the sign.

Finally, in row six, you will see only two letters that can be in the bottom two dots of the cell. These two letters are 'a' and 'c'. The reason there are only two in this row is because none of the other letters can be dropped down any further.

# **DROPPED LETTERS, PUNCTUATIONS AND WORDS**

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(Words/contractions highlighted in yellow are such words 'only' when there is a space before and after the Braille sign.)

(Words/contractions highlighted in pink have been discontinued in UEB.)

NOTE: \*\* = word & where sign can be used in relation to such word.

			0			1	1			
Row 1 repeated	•••	• · • ·	••	• • • • • •	• · · • · ·	• • • · · ·	• • • • · ·	• · • • · ·	· • • ·	. • • • 
Row 5	• • • •	 • . • .	 ● ● 	 • • • •	 • . • •	 • • • ·	 • •	· · · • ·	· · · •	 
	**ea** **,	**bb** be**	**CC** CON**	** <mark>dd</mark> ** dis**	**en** **en	**ff** <mark>to**</mark>	**gg** (****)	"** [open	**in** in**	<mark>by**</mark> **"
	[comma] NOTE: This sign may never be used before a word as it may be confused as a	**; [semicolon]	**: [colon]	\$ [dollar sign] **.	en**	**! [exclam- ation]	[open & close paren- thesis]	quote] **? [question mark]	**in	[close quote]
	dot- 5 contraction. (Column 3, p. 7).	be		[period]	<mark>enough</mark>		were	<mark>his</mark>	in	was
Row	••		••							
6	••		••							
	3		com** -							
	[apostrophe]		[hyphen]							

#### Plus

The rest of this booklet includes the 'plus' sections. It consists of part-word signs, contractions, short-form words and punctuations. All of which may help you Braille that Christmas or birthday card for a relative, friend or loved one who happens to be blind. Don't worry if you make a mistake, they will simply jump for joy that you actually tried. Have fun!

## **PART-WORD SIGNS**

(Words highlighted in yellow are such words 'only' when there is a space before and after the Braille sign.)

(Words/contractions highlighted in pink have been discontinued in UEB.)

("W" is not a Part-Word Sign but this is where you would find it within the interrelationship of the Braille code.)

Row 1 repeated	••	• • • • • •	••	• • • • • •	• • • •	• • • · · ·	••	• · • • · ·	· • • · · ·	· • • • · ·
Row 7 Only dot 6 added	••	• · • · • •	• • · · · •	• • • • • •	• • • •	• • • •		• · • • • •	· • • ·	
	ch <mark>child</mark>	gh	sh <mark>shall</mark>	th <mark>this</mark>	wh <mark>which</mark>	ed	er	ou <mark>out</mark>	ow	w
Row 8 Dot 5 added in	$\begin{array}{ccc} \cdot & \bullet & \bullet \\ \bullet & \bullet & \bullet \\ \bullet & \bullet & \bullet \end{array}$			$\begin{array}{ccc} \cdot & \bullet & \bullet \\ \cdot & \bullet & \bullet \\ \cdot & \cdot & \bullet \end{array}$				$\begin{array}{ccc} \cdot & \bullet & \bullet \\ \cdot & \bullet & \bullet \\ \cdot & \cdot & \cdot & \bullet \end{array}$		
front	character			through	where			ought	-	
Row 9 Dots 4 & 5 added										
in front				those	whose					
Row 10 Letters a and b	· • · · • ·	· • · •								
are moved to the right column and dot 3 is added	st / [bar, slash, fraction line]	ar								
	still									
Row 11 Letters a and b	· • · ·	· • · •								
are move to the right column and dots 3 & 6 are added	ing	# [numerical indicator] <mark>ble</mark>								

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### CONTRACTIONS

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(Words/contractions highlighted in pink have been discontinued in UEB)

,	(words/contractions nig	gringined in pin	K have been discon	i ,	T	
Column 1 Column 2	Column 3	Column	Column 5	Column 6	Column 7	Column 8
Letter Whole Word	Adding	4	Dots	Dots	Dots	Dot
(These are words 'only' when	•	Dots	4,5&6	4 & 6	5 & 6	6
there is a space before and after		5 & 6	1,000	100		Ŭ
the Braille sign.)		580				
⊨ •: = but						
b ·: = but						
c :: = can						
			cannot			
			Carmot			
d = do	i•i• day					
G ···				-		
				ound		
every				· • • ·	· · • ·	
e : e every	i.•∶.• ever			• • • •		
				ance	ence	
$f \stackrel{\bullet \bullet}{:} = from$	father					
1						
g :: = go					· · • • •	
g ··					••••	
					ong	
h 👯 = have						
	:••• here		:::: had			
i i = just						
j •• = just						

k •:	= knowledge	know				
	= like	i i i i lord			ful	
m 👬	= more	mother	: many			
n 👬	= not	i i name		:••• sion	tion	ation
0		:••• one				
р •:	= people	:••• part				
q 👬	= quite	question				
r 👯	= rather	:••• right				
S :	= SO	:••• some	:∎. spirit	iess	:••• :•••: ness	

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t • = that	:••• time					
				ount	ment	
u .: = us	$\begin{array}{ccc} \cdot & \bullet & \cdot \\ \cdot & \bullet & \cdot \\ \cdot & \bullet & \bullet \end{array}$	$\begin{array}{ccc} \cdot & \bullet & \bullet \\ \cdot & \bullet & \bullet \\ \cdot & \bullet & \bullet \end{array}$				
	under	upon				
v •: = very						
w • • = will	· · · ◆ · ● ● ● · · · ●	· • · • · • • •				
	work	word	world			
$x \stackrel{\bullet \bullet}{\bullet \bullet} = it$						
y 👬 = you						· · · •
	young				ity	ally
z •• = as						

Plus									
= the	:•••• there	these	their						

**SHORT-FORM WORDS** 

about	ab	•••		altogether	Alt	•••
		••••	NOTE: Letters			••••
above	abv		that are underlined are	always	alw	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
according	ac	• · • • · · · ·	'contracted signs' in Braille. For example:	because	<u>be</u> c	· · • • • • · · · •
across	acr		$\underline{ST} = \bullet$	before	<u>be</u> f	· · ••• • · • • • · • ·
after	af	• · • • · · • • ·		behind	<u>be</u> h	· · • • · • · • •
afternoon	afn		•	below	<u>be</u> l	
afterward	afw		•	beneath	<u>be</u> n	· · • • • • · • • • · • •
again	ag		•	beside	<u>be</u> s	· · · • • • · • • • · • •
against	a <u>gst</u>			between	<u>be</u> t	· · · • • • · • •
almost	alm			beyond	<u>bey</u>	
already	alr	$\begin{array}{cccccccccccccccccccccccccccccccccccc$		blind	bl	$\begin{array}{ccc}\bullet&\cdot&\bullet&\cdot\\\bullet&\cdot&\bullet&\cdot\\\cdot&\cdot&\bullet&\cdot\end{array}$
also	al			braille	brl	
although	al <u>th</u>			children	<u>ch</u> n	

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conceive	<u>con</u> cv	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	NOTE: Letters	him	hm	Hm
conceiving	<u>con</u> cvg		that are underlined are 'contracted	himself	hmf	• · • • • • • • • • • • • • • • • • • •
could	cd	•• •• · · · • · · · ·	signs' in Braille. For example:	immediate	imm	· • • • • • • • • • • • • • • • • • • •
deceive	dcv		<u>ST</u> = •	its	XS	
deceiving	dcvg			itself	xf	
declare	dcl			letter	Ir	
declaring	dclg			little	II	
either	ei			much	m <u>ch</u>	••••· ····•
first	f <u>st</u>			must	m <u>st</u>	•• ·• ····
friend	fr		(NOTE: Words or	myself	myf	
good	gd		Contractions highlighted in pink have	necessary	nec	
great	grt	••••·•• ••••••• ··••••	been discontinued	neither	nei	
herself	h <u>er</u> f		in UEB.)	<mark>o'clock</mark>	<mark>O'C</mark>	• · · · • • • • • • • • • • • • • • • •

\_\_\_\_\_

oneself	onef		NOTE: Letters	should	<u>sh</u> d	
ourselves	<u>ou</u> rvs		that are underlined are 'contracted	such	s <u>ch</u>	S*
paid	pd		signs' in Braille. For example:	themselves	<u>the</u> mvs	
perceive	p <u>er</u> cv		<u>ST</u> = •	thyself	<u>th</u> yf	
perceiving	p <u>er</u> cvg	••••••••••••••••••••••••••••••••••••••	-	today	td	
perhaps	p <u>er</u> h			together	tgr	
quick	qk			tomorrow	tm	· • • • • • • • • • • • • • • • • • • •
receive	rcv			tonight	tn	
receiving	rcvg			would	wd	
rejoice	rjc	• · · • • • • • • • · · • · · · · ·		your	yr	
rejoicing	rjcg			yourself	yrf	
said	sd	· • • • • • · · • • • · · · •		yourselves	yrvs	••• •• • • •   •• •• • • • •   •• •• • • • • •

Paired signs when the sentence is in the middle.									
Bracket Open [	· • • · · · · • ·	Note: the sentence or	· • · • · · · •	] Bracket Close					
Parenthesis Open (	· · • • · · • • •	word is	$\begin{array}{ccc} \cdot & \cdot & \bullet \\ \cdot & \bullet & \cdot & \bullet \\ \cdot & \bullet & \bullet & \cdot \end{array}$	) Parenthesis Close					
Quote (double) Open "	 •. ••	between these signs.	· · · · •	" Quote (double) Close					
Quote (single) Open '	$\begin{array}{ccc} \cdot & \cdot & \cdot \\ \cdot & \bullet & \bullet \\ \cdot & \cdot & \bullet \end{array}$	litere eigner	$\begin{array}{cccc} \cdot & \cdot & \cdot \\ \cdot & \bullet & \cdot \\ \cdot & \bullet & \bullet \end{array}$	' Quote (single) Close					

Miscellanies Signs	' Apostrophe	••		
	* Asterisk			ELE 2
	- Dash			TAN
	. Decimal point	••		
	\$ Dollar Sign			
	/ Slash Mark			

# **IMPORTANT MISCELLANEOUS PUNCTUATIONS**

0					
Signs found at the l	(sentence)	**Signs found at the end.			
Capital letter (Only the first letter of the word.)	  . ●	**	 ●● 	Colon	
Capital word (The whole word is capitalized.)	  . ● . ●	**	••• ••	Comma	
Capital passage	· · · · · · · · · · · · · · · · · · ·	**	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	Ellipsis	
Capital terminator	· · · · · · · · · ● •	**	 •• • ·	Exclamation	
Grade 1 symbol	 . • . •		 •• ••	Period	
Grade 1 word	 . ● . ● . ● . ●	**	 ●· ●●	Question mark	
Grade 1 passage	· · · · · · · · · · · · · · · · · · ·	**	••• •••	Semicolon	
Grade 1 terminator	 . ● . ●	**		<b>ว</b>	
Italic Symbol	· • · · · · • · · • • ·				
Italic word	· • · · · · · · · · · · · · · · · · · ·	**			
Italic passage	· • · · · · •• · • ••	**	** = where the sentence is		
Italic terminator	· • · · · · • · · · • • ·	**	compared to the Braille sign.		

#### FOR MORE INFORMATION

Official codebooks for the Braille code (including Nemeth, Braille music, etc.) can be obtained from the American Printing House for the Blind at <u>www.aph.org</u>. For additional information please contact the Braille Authority of North America (<u>www.brailleauthority.org</u>), National Federation of the Blind (<u>www.nfb.org</u> or 410-659-9314) or go to Professional Development & Research Institute on Blindness (<u>http://www.pdrib.com</u>).



Louis Braille (January 4, 1809 – January 6, 1852)

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